

# **Application Instructions for the 2018 Chase Family Travel Grant for Visiting Graduate Scholars**

The Chase Family Grant is made possible through an endowment created by members of the Chase family, pioneers in Florida citrus growing. Its purpose is to enable graduate students to conduct research in the P.K. Yonge Library of Florida History or other special collections at the George A. Smathers Library, University of Florida. Applicants should be enrolled in a graduate program leading to the masters or doctoral degree and actively engaged in research on Florida history or research that incorporates Florida as a major focus. Preference will be given to graduate students from institutions outside the State of Florida who demonstrate a need to travel to UF for on-campus access to the resources of Special Collections. One grant will be made annually for a maximum of \$1000.

This fund was originally established in honor of Cecilia L. Johnson, with further support in memory of Joshua C. Johnson.

## **Procedures for Applying**

Please submit the following by post or email:

- a cover letter containing your contact information and the month in which you intend to work at the library at UF
- a brief (300 word) proposal describing your research, the product you intend to create (thesis, book chapter, article, etc.), and the resources at the university library that you intend to use
- a travel budget
- a current CV
- a letter of recommendation from your major professor

All applications will be reviewed by a judging panel composed of archivists and historians at the University of Florida.

## **Responsibilities of Award Recipients**

Individuals who receive awards are expected to spend at least one week (5 working days) at the George A. Smathers Library, University of Florida, in Gainesville in pursuit of their research. Recipients will submit a brief (2-3 pp.) report on how their work at UF Libraries enriched their research project. Award recipients are expected to acknowledge the Chase Family Travel Grant in any published work, thesis, or dissertation.

Research work may be undertaken anytime between the announcement of awards and December 31, 2018. Funds must be used in the calendar year awarded.

**Send Applications to:**

James G. Cusick  
*Chase Family Travel Grant*  
Special and Area Studies Collections  
George A. Smathers Library  
University of Florida  
Gainesville, FL 32611-7005

or by email to [jgcusick@ufl.edu](mailto:jgcusick@ufl.edu)

You will receive an email confirmation within 48 hours that your application was received. If you do not receive confirmation, please send an inquiry to [jgcusick@ufl.edu](mailto:jgcusick@ufl.edu). For questions about applying, Dr. Cusick is available at 352-273-2778.

***Applications open October 5, 2017.***

***Deadline: All applications must be received by December 1, 2017 by 5 P.M.***

Award will be announced in early January 2018.

For more information on Special Collections, George A. Smathers Library, see:

<http://www.uflib.ufl.edu/spec/>

The University of Florida gratefully acknowledges the Chase family for their support of this award for graduate research.